



## Careers Education, Information, Advice and Guidance at Bonus Pastor Catholic College



At Bonus Pastor Catholic College we aim to prepare our students for further and higher education, or skilled employment, such that they will go on to make a significant and positive contribution to society.

We ensure that all students learn about all pathways available to them including further education, higher education, apprenticeships and all other forms of work-based learning. In ensuring that students are knowledgeable about the pathways available to them, and equipping them with skills and attributes to get ahead in the work place, we believe that our students are suitably prepared and empowered to make informed decisions about their own futures.

Student engagement in CEIAG activities is tracked, monitored and evaluated throughout their time at Bonus Pastor, which means we can ensure that all of the Gatsby Benchmarks are met for each and every child.

### **Gatsby Benchmarks:**

1. A stable careers programme
2. Career and labour market information
3. Addressing the needs of all students
4. Careers in the curriculum
5. Encounters with employers and employees
6. Work experience and other experiences of the workplace
7. Experiences of HE, FE and work-based training
8. Personal Guidance

The Careers Programme is planned around the following key themes for each Year group, such that students learn about the variety of opportunities available to them and are ultimately empowered to make positive choices about their futures:

**Year 7** – Introduction to Careers and aspiration

**Year 8** – Preparing for GCSE Options and understanding the impact of these upon my future

**Year 9** – Challenging my view of the working world

**Year 10** – Exploring what is right for me and preparing for my future

**Year 11** – My choice; my future

1-2-1 Guidance meetings are compulsory for all Year 10/11 students regarding the Post 16 Transition, and are also available for all students and/or parents at any time. Please contact Rebecca Hill via email to find out more: [hillr@bp.lewisham.sch.uk](mailto:hillr@bp.lewisham.sch.uk)

We are committed to providing students with high quality encounters with employers and work places. If you are able to contribute to this area of the programme, please contact Rebecca Hill via email to express your interest. Please see Provider Access Policy Statement for further information about access, facilities and safeguarding.



Year Group	Careers Related Activity	Employer Encounter?	HE/FE Encounter?	Learning Objective	Term	Links to Gatsby Benchmark(s)
7	<b><i>Introduction to Careers and Aspiration</i></b>					
	Tutor Time challenges and PSHE Day lessons introducing Careers and Aspiration	Y	N	To understand that there are many jobs available, and that each person may choose a different job and pathway to achieve their goals and aspirations.	Su1/2	1, 2 & 3
	Careers Week Bingo	Y	Y	To understand that we are likely to change jobs and careers multiple times in our lifetime, and that skills are therefore vital to our future success.	Sp1	2
	Careers Week Treasure Hunt	N	N	To develop an understanding of the variety of jobs available and how to research them further. To engage with Labour Market Information.	Sp1	1, 2, 3 & 4
	Trip to Kidzania	Y	N	To develop understanding of the working world and employability skills.	Su2	2, 3, 4 & 5
	Geography Trip to Ebbsfleet to meet Town Planner	Y	N	To understand how towns and cities are designed and developed, and the wealth of jobs in this sector.	Sp1	2, 4 & 5
	Guest speakers in assemblies/on PSHE Day	Y	Y	To develop understanding of different job roles, and link curriculum to future pathways.	All	2, 3, 4 & 5
	Careers Research Tasks and Competitions	N	N	To develop an understanding of the variety of jobs and career pathways available, and how to find out more about them independently. To engage with LMI.	All	2, 3 & 4
8	<b><i>Preparing for GCSE Options and Understanding the Impact of this on my Future</i></b>					
	GCSE Options Assemblies by HoDs	N	N	To understand what GCSE options are available, and the careers that each subject may link to in the future.	Sp1	1, 2, 3 & 4
	GCSE Options Assembly by RHI focussing on Decision Making and Future Pathways	N	N	To understand the impact of GCSE option choices on future learning and opportunities.	Sp1	1, 2, 3 & 4
	GCSE Options Information Evening	N	Y	To make an informed decision about my KS4 options and to link my subjects to future careers options.	Sp1	2, 3, 4 & 7
	GCSE Options Drop in Sessions (students) and Coffee Mornings (parents)	N	N	1-2-1 information, advice and guidance about GCSE options and the impact of these on future pathways and opportunities	Sp1	1, 2, 3, 4 & 8
	Guest speakers in assemblies/on PSHE Day	Y	Y	To develop understanding of different job roles, and link curriculum to future pathways.	All	2, 3, 4 & 5
Careers Week Bingo	Y	Y	To understand that we are likely to change jobs and careers multiple times in our lifetime, and that skills are therefore vital to our future success.	Sp1	2	



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	Careers Week Treasure Hunt	N	N	To develop an understanding of the variety of jobs available and how to research them further. To engage with Labour Market Information.	Sp1	1, 2, 3 & 4
	Form-time challenges and competitions	N	N	To develop understanding of LMI and learn about which subjects and courses can lead to future pathways.	All	2 & 4
	Visits to University Campuses	N	Y	To develop understanding of Higher Education pathways.	All	5, 6 & 7
	Individual meetings with Careers Leader (available to all students and parents, but compulsory for LAC and SEN students)	N	N	To make an informed decision about my KS4 options and to link my subjects to future careers options.	Sp1/2	2, 3 & 8
	PSHE Sessions on Personal Budgets, Taxes, Benefits etc	N	N	To understand how to manage money, and link this to career aspiration and GCSE options	Sp1	1, 2 & 3
	Careers Research Tasks and Competitions	N	N	To develop an understanding of the variety of jobs and career pathways available, and how to find out more about them independently. To engage with LMI.	All	2, 3 & 4
	Careers Top Trumps Game	N	N	To be able to name 20 different job roles and describe 5 in detail. To develop an understanding of LMI and how subject choices link to future careers.	Sp1	2, 3, & 4
<b>9</b>	<b><i>Challenging my View of the Working World</i></b>					
	Careers Week Bingo	Y	Y	To understand that we are likely to change jobs and careers multiple times in our lifetime, and that skills are therefore vital to our future success.	Sp1	2
	Careers Week Treasure Hunt	N	N	To develop an understanding of the variety of jobs available and how to research them further. To engage with Labour Market Information.	Sp1	1, 2, 3 & 4
	Visits to University Campuses	N	Y	To develop understanding of Higher Education pathways.	All	5, 6 & 7
	Guest speakers in assemblies/on PSHE Day	Y	Y	To develop understanding of different job roles, and link curriculum to future pathways.	All	2, 3, 4 & 5
	Employability Skills PSHE Sessions	N	N	To develop understanding of skills needed in the workplace.	Sp1/2	2 & 3
	Workplace visits, i.e. Inspire Engineering Day with TFL	Y	N	To develop an understanding and appreciation for the different types of workplace		2, 3, 4, 5 & 6
	Challenging Careers Stereotypes PSHE Sessions	N	N	To challenge stereotypical views about careers and the workplace.	Sp1/2	2, 3 & 4
	Women in the Workplace – inspirational seminar	Y	Y	To promote females in industry and challenge stereotypical views about careers and the workplace.	Sp2	2, 3, 4 & 5
	Insight Events with a variety of professionals, i.e. LFB	Y	N	To develop understanding of a variety of career pathways.	All	2, 3, 4, 5 & 6
	Visits to enrichment lectures at local Post 16 Providers	Y	Y	To prepare students for Post 16 Transition and to link subjects to careers and FE study.	Sp1 onwards	2, 3, 4 & 7



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	Careers Research Tasks and Competitions	N	N	To develop an understanding of the variety of jobs and career pathways available, and how to find out more about them independently. To engage with LMI.	All	2, 3 & 4
10	<b><i>Exploring what us Right for Me and Preparing for My Future</i></b>					
	Visits to University Campuses	N	Y	To develop understanding of Higher Education pathways.	All	5, 6 & 7
	Insight Events with a variety of professionals, i.e. Fashion Retail Academy	Y	Y	To develop understanding of a variety of career pathways.	All	2, 3, 4, 5 & 6
	Guest speakers in assemblies/on PSHE Day	Y	Y	To develop understanding of different job roles, and link curriculum to future pathways.	All	2, 3, 4 & 5
	Individual Transition Meetings with Careers Leader	N	N	To make an informed decision about my KS5 options and to link my subjects to future careers options.	Su1/2	2, 3 & 8
	2 Week Work Experience Placement for all students	Y	N	To develop understanding of the process of looking for and applying for a job, and to gain first-hand experience of the working world.	Su2	3, 5 & 6
	Ada Lovelace Day STEM Celebrations	Y	Y	To understand the variety of STEM career pathways available and to celebrate the contributions of women to these industries.	Au1	2, 3, 4 & 5
	Role Model Seminars i.e. British Science Week Success Seminar, Healthcare Heroes workshop, Creative Careers Seminar	Y	Y	To develop understanding of a variety of career pathways, and to understand how KS5 option choices link to careers, FE and HE.	All	2, 3, 4, 5 & 7
	Insight Events with a variety of professionals, i.e. LFB	Y	N	To develop understanding of a variety of career pathways.	All	2, 3, 4, 5 & 6
	Visits to enrichment lectures and A Level Masterclasses at local Post 16 Providers	Y	Y	To prepare students for Post 16 Transition	All	2, 3, 4 & 7
	All students attend Sixth Form College Taster Day at CTK	N	Y	To prepare students for Post 16 Transition	Au1	7
	Visits to local Post 16 Providers, including vocational colleges and partner private schools	N	Y	To prepare students for Post 16 Transition	Su2	7
	Form-time challenges and competitions	N	N	To develop understanding of LMI and learn about which subjects and courses can lead to future pathways.	All	2 & 4
	PSHE sessions on wages, salaries, taxes, deductions and budgeting	N	N	To develop an understanding of managing money, and how salaries/wages are different for different careers	Au1/2	2, 3 & 4
Apprenticeship Assemblies	N	Y	To understand the different Post 16 pathways available	Sp1	2, 3 & 7	



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	CV Writing Workshops	N	N	To create a suitable CV to send to potential WEX providers, and to develop understanding of how skills and experiences relate to the working world.	Au1 onwards	3
	Careers Week Bingo	Y	Y	To understand that we are likely to change jobs and careers multiple times in our lifetime, and that skills are therefore vital to our future success.	Sp1	2
	Careers Week Treasure Hunt	N	N	To develop an understanding of the variety of jobs available and how to research them further. To engage with Labour Market Information.	Sp1	1, 2, 3 & 4
	Alumni Success Seminars	Y	Y	To develop understanding of alumni pathways and to be inspired by the success of others, whilst learning about local careers and FE pathways	Au1 onwards	2, 3, 4, 5 & 7
<b>11</b>	<b><i>My Choice; My Future</i></b>					
	1-2-1 Transition Meetings with Careers Leader (available to all students and parents, but compulsory for LAC and SEN students)	N	N	To make an informed decision about my KS4 options and to link my subjects to future careers options.	Au1 onwards	2, 3 & 8
	KS5 Transition Information Evening	N	N	To make an informed decision about my KS5 options and to link my subjects to future careers options.	Au1	2, 3, 4 & 7
	Bonus Pastor Charter Celebration Evening	N	N	To link soft skills to employability skills	Au1	3
	PSHE Sessions exploring Life at Uni	Y	Y	To explore Higher Education and think about how this relates to KS5 choices	Au1/2	2, 3 & 7
	KS5 Transition Assemblies with local Post 16 Providers – Sixth Forms, Colleges and Apprenticeship Providers	N	Y	To prepare students for Post 16 Transition	Au1 onwards	2, 3, 4 & 7
	Personal Statement Writing Assemblies and Workshops	N	N	To link enrichment to attainment and produce personal statement to be used on Post 16 applications.	Au1 onwards	3 & 8
	Mock Results Day Clearing Interviews with college, sixth form and alumni	Y	Y	To link GCSE attainment with KS5 choices	Au2/Sp1	2, 3, 5, 7 & 8
	Mock Transition Interviews	Y	N	To prepare for Post 16 interviews	Au2 onwards	3, 7 & 8
	Business Mentoring Sessions	Y	N	To inspire students to set attainable goals and reach their aspirations	All	1, 3, 5 & 8
	Interview Preparation Sessions led by PER	Y	N	To prepare for Post 16, University, Apprenticeship and Job interviews	Au2	1, 3 & 5
	Mock Job Interviews	Y	Y	To prepare for future job/apprenticeship interviews	Au2	3 & 7



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	Speed Networking with Business Professionals	Y	Y	To learn more about local careers and to link KS5 choices to careers and FE options	Au2	2, 3, 4, 5 & 7
	Alumni Success Seminars	Y	Y	To develop understanding of alumni pathways and to be inspired by the success of others, whilst learning about local careers and FE pathways	Au1 onwards	2, 3, 4, 5 & 7

We continue to review and improve our CEIAG provision in line with the Gatsby Benchmarks. The next review will take place in September 2021.

If you would like more information about our careers programme, or you would like to contribute to the programme, please contact our Careers Leader.

**Leader of Careers Education, Information, Advice and Guidance:**

Ms Rebecca Hill

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