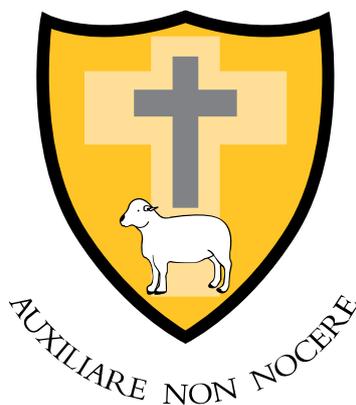


# Bonus Pastor Catholic College



## **Provider Access Policy Statement: Careers Education, Information, Advice and Guidance**

**Written by:** Rebecca Hill

**Approved by:** Jonathan Ronan (Headteacher) and Jemel McKenzie (Link Governor)

**Next review:** September 2021

## Introduction

This policy statement aims to set out Bonus Pastor Catholic College's arrangements for managing the access of education and training providers to students for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as amended by the Technical and Further Education Act 2017.

## Student Entitlement

All students in years 8-11 at Bonus Pastor Catholic College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our Careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities that they offer, including technical education and apprenticeships – through information evenings, assemblies, success seminars and educational visits.
- Understand how to make applications for the full range of academic and technical courses available to them.
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## Management of Provider Access Requests

a) Procedure:

Any provider wishing to request access should contact Ms Rebecca Hill, Leader of CEIAG and KS5 Transition using the details below:

Email: [hillr@bp.lewisham.sch.uk](mailto:hillr@bp.lewisham.sch.uk)

Telephone: 0208 695 2100

b) Opportunities for access

A number of events are integrated into the school careers programme which may offer providers the opportunity to interact with our students and/or parents/carers; either by visiting the school or by inviting the students/parents to an appropriate venue. Examples of these are listed below.

Year 7	Guest speakers in lessons and assemblies
Year 8	National Careers Week assemblies and activities Visits to University campuses GCSE Options Information Evening Guest speakers in lessons and assemblies
Year 9	National Careers Week assemblies and activities Visits to University campuses Visits to workplaces Role model seminars Guest speakers in lessons and assemblies Women in the Workplace inspiration seminar Insight events with a variety of professionals, i.e. Fire Service
Year 10	British Science Week – success in science careers insight events Visits to University campuses Role model seminars Visits to workplaces Guest speakers in lessons and assemblies Ada Lovelace Day celebration of women in STEM careers Work Experience placements for all students Visits to enrichment lectures Sixth Form/College taster day experience for all students Subject specific masterclasses at local Post 16 providers

	<b>Alumni Success Seminars</b>
Year 11	KS5 Transition Information Evening KS5 Transition Assemblies with local sixth form and college providers Guest speakers in assemblies and lessons Year 11 Employability Day Mock transition interviews Business Mentoring Mock job interviews Speed networking with business professionals Alumni success seminars

We are particularly eager to increase our work with engineers and those working in vocational careers. Please contact Rebecca Hill using the contact details above to identify the most suitable opportunity to meet with our students.

### **Granting and Refusing Access**

We will consider all requests to access students from providers. Access may be refused during mock exams, GCSE exams, school holidays and public holidays.

Please get in contact with Rebecca Hill ([hillr@bp.lewisham.sch.uk](mailto:hillr@bp.lewisham.sch.uk)) for further clarification.

### **Safeguarding**

Our safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

For further clarification on our safeguarding policy please contact Sandie Quinn (Designated Safeguarding Lead) [quinns@bp.lewisham.sch.uk](mailto:quinns@bp.lewisham.sch.uk)

### **Premises and Facilities**

Providers can request access to the following facilities to aid their interactions with students and or parents:

- Classroom, library, meeting room or Small/Main Hall
- Interactive white board
- Projector and screen
- Laptop for presentations
- Speakers for audio requirements

If additional facilities are required, please get in contact with Rebecca Hill to see if requests can be accommodated.

Providers are welcome to leave and/or send prospectuses and other relevant materials for students, parents and staff to access. They will be placed in the Careers Library where they can be accessed by all students. If providers would like posters displayed around the school, these can be placed on assigned careers, work related learning and future pathways boards and in student form rooms.

### **Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Rebecca Hill. This policy will next be reviewed by Rebecca Hill in September 2021. At every review the policy will be approved by Jonathan Ronan (Headteacher) and Jemel McKenzie (Link Governor).